



**City of Smithville, Missouri**  
**Board of Aldermen – Regular Session Agenda**  
**7:00 p.m. Tuesday, March 4, 2025**  
**City Hall Council Chambers and Via Videoconference**

Anyone who wishes to view the meeting may do so in real time as it will be streamed live on the [City's YouTube page](#).

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at [ldrummond@smithvillemo.org](mailto:ldrummond@smithvillemo.org) prior to the meeting to be sent the meeting Zoom link.

Join Zoom Meeting

<https://us02web.zoom.us/j/82015693795>

Meeting ID: 820 1569 3795

Passcode: 764005

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Consent Agenda**

- **Resolution 1446, Award Bid No. 25-06 – Water Tower Mowing Services**  
A Resolution awarding Bid No. 25-06 to Warrior Lawn and Landscape, LLC for water tower mowing services.
- **Resolution 1447, Award Bid No. 25-04 - Slipline Maintenance Program**  
A Resolution awarding Bid No.25-04 to SAK Construction, LLC for sanitary sewer rehabilitation in the amount of \$149,413.

**REPORTS FROM OFFICERS AND STANDING COMMITTEES**

**4. City Administrator's Report**

**ORDINANCES & RESOLUTIONS**

**5. Bill No. 3055-25, Destruction of Records – 2<sup>nd</sup> Reading**

An Ordinance authorizing the destruction of certain records. 2<sup>nd</sup> reading by title only.

**6. Bill No. 3056-25, FY2025 Budget Amendment No. 5 – Emergency Ordinance Sponsored by Mayor Boley – 1<sup>st</sup> and 2<sup>nd</sup> Reading**

An Ordinance amending the FY2025 Operating Budget to add \$6,802.25 to the General Fund Expenditure Budget. 1<sup>st</sup> and 2<sup>nd</sup> reading by title only.

**7. Bill No. 3057-25, Repealing Section 155.020, Economic Development – 1<sup>st</sup> Reading**

An Ordinance repealing Article II – Economic Development Committee Section 155.020 Economic Development Committee. 1<sup>st</sup> reading by title only.

**OTHER MATTERS BEFORE THE BOARD**

**8. Public Comment**

Pursuant to the public comment policy, a request must be submitted to the City Clerk prior to the meeting. When recognized, please state your name, address and topic before speaking. Each speaker is limited to three (3) minutes.

**9. New Business From The Floor**

Pursuant to the order of business policy, members of the Board of Aldermen may request a new business item appear on a future meeting agenda.

**10. Adjourn**





## Board of Aldermen Request for Action

**MEETING DATE:** 3/4/2025

**DEPARTMENT:** Public Works

**AGENDA ITEM:** Consent Agenda

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### **REQUESTED BOARD ACTION:**

The Board of Aldermen can review and approve by a single motion. Any item can be removed from the consent agenda by a motion. The following items are included for approval:

- **Resolution 1446, Award Bid No. 25-06 –Water Tower Mowing Services**  
A Resolution awarding Bid No. 25-06 to Warrior Lawn and Landscape, LLC for water tower mowing services.
- **Resolution 1447, Award Bid No. 25-04 - Slipline Maintenance Program**  
A Resolution awarding Bid No.25-04 to SAK Construction, LLC for sanitary sewer rehabilitation in the amount of \$143,200.

### **SUMMARY:**

Voting to approve would approve the Resolutions.

### **PREVIOUS ACTION:**

N/A

### **POLICY ISSUE:**

N/A

### **FINANCIAL CONSIDERATIONS:**

N/A

### **ATTACHMENTS:**

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance              | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution  | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report           | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Bids |                                   |



# Board of Aldermen Request for Action

**MEETING DATE:** 3/4/2025

**DEPARTMENT:** Public Works

**AGENDA ITEM:** Resolution 1446, awarding Bid No. 25-06 for water tower mowing services to Warrior Lawn and Landscape, LLC

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**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1446, awarding Bid No. 25-06 to Warrior Lawn and Landscape, LLC for water tower mowing services.

**SUMMARY:**

The City maintains four water towers and the sites upon which they are erected.

Bids for RFP 25-06 water tower mowing services were opened on February 18, 2025.

Five bids were received with Warrior Lawn and Landscape, LLC providing the most responsive bid.

Bols Lawn & Landscape	\$575.00
Weber's Tree Service	\$500.00
R&S Lawn Service	\$440.00
Jostmeyer Land Solutions	\$425.00
Warrior Lawn & Landscape LLC	\$270.30

Staff recommends awarding the bid to Warrior Lawn and Landscape, LLC. In an amount of \$270.30 per week that mowing occurs.

**PREVIOUS ACTION:**

Bid No. 22-12 City mowing services, was previously awarded to Warrior Lawn and Landscape, LLC (previously known as Eagle Turf & Landscape) on March 1, 2022.

**POLICY OBJECTIVE:**

Infrastructure maintenance

**FINANCIAL CONSIDERATIONS:**

This service is included in the CWWS 2025 operations budget for the water plant.

**ATTACHMENTS:**

- Ordinance
- Resolution
- Staff Report
- Other: Bid Sheet
- Contract
- Plans
- Minutes

**RESOLUTION 1446**

**A RESOLUTION AWARDING BID NO. 25-06 TO WARRIOR LAWN AND LANDSCAPE, LLC FOR WATER TOWER MOWING SERVICES**

**WHEREAS**, Bids were received for Bid No. 25-06 for water tower mowing services on February 18, 2025; and

**WHEREAS**, five bids were received with the most responsive bid submitted by Warrior Lawn and Landscape, LLC, in an amount of \$270.30 per week that mowing occurs; and

**WHEREAS**, staff is recommending awarding Bid No. 25-06 for water tower mowing services to Warrior Lawn and Landscape, LLC.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:**

**THAT** Bid No. 25-06 for water tower mowing services is awarded to Warrior Lawn and Landscape in an amount of \$270.30 per week that mowing occurs.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, on the 4<sup>th</sup> day of March, 2025.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

**City of Smithville Missouri**  
**RFP #25- 06 Mowing Services**

Please provide updated bids for the locations below:

26 Weeks, Covered Weekly. The bid should include Mowing, String Trimming, Edging and Blow Off.

**Water Tower 1: NW 188<sup>th</sup> ST West of 169 Hwy) 0.97 acres**

**Water Tower 2: NW 140<sup>th</sup> ST (West of 169 HWY) 1.37 acres**

**Water Tower 3: Jefferson HWY (North of 172<sup>nd</sup> ST) 0.22 acres**

**Water Tower 4: 708 S Commercial 0.14 acres**

Any questions, please contact Michael Jacobs at (816) 500-4818 or email [mjacobs@smithvillemo.org](mailto:mjacobs@smithvillemo.org)

The Contractor shall provide the cost to the City of Smithville as follows:

Item Description	Bid Price
<b>Mowing Services (per week)</b>	\$270.30

Company name: *Warrior Lawn & Landscape LLC*

Bidder signature: *Vincent D. Jones*

Date: *2/14/2025*



# Board of Aldermen Request for Action

**MEETING DATE:** 3/4/2024

**DEPARTMENT:** Public Works

**AGENDA ITEM:** Resolution 1447, Awarding Bid No. 25-04 Sanitary Sewer Rehabilitation to SAK Construction.

**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1447, awarding Bid No. 25-04, to SAK Construction, LLC for sanitary sewer rehabilitation in the amount of \$149,413.

**SUMMARY:**

Cured in Place Pipe, also known as CIPP lining, is a method of trenchless pipe repair restoration used in existing pipe repair. This process is done to preserve the current pipes that have been damaged by leaks, cracks, intruding roots and rust. A fiberglass “sock” is saturated with an epoxy/resin and inserted into an existing pipe. Steam is sent through the liner pushing the liner against the wall of the old pipe and curing the resin. The result is a plastic liner providing a new smooth surface without intrusions such as tree roots. This also helps with infiltration into the sewer main. Finally, the service lines are re-established with a cutting tool that is sent through the pipe.

This method of maintenance is very practical, avoiding digging up mains, providing a smooth interior surface, seals cracks and leaks and provides additional structural strength to the sewer main.

Bids were let earlier this year. Five bids were received. The low bid is from SAK Construction in the amount of \$149,413.

Bidder	8" Sanitary Sewer Unit Price	Manhole Rehabilitation Unit Price	Traffic Control	Total Bid
City Of Smithville Engineer Estimate	39	500	5,000	\$155,511.00
Insituform Technologies	40.68	636.01	5000	\$165,683.24
Municipal Pipe Tool	38.45	519.75	5000	\$154,246.05
SAK Construction LLC.	37	525	5000	\$149,413.00
Visu-Sewer	38.25	695	5000	\$159,164.75
Smico	38	462	5000	\$150,846.00

**PREVIOUS ACTION:**

This is an annual maintenance project

**POLICY ISSUE:**

Maintaining infrastructure

**FINANCIAL CONSIDERATIONS:**

This project is included in the 2025 Budget in an amount of \$150,000. Therefore, sufficient budget is available in the utility maintenance budget for this expense.

**ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance                 | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution     | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report              | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Bid Tab |                                   |

**RESOLUTION 1447**

**A RESOLUTION AWARDING BID NO. 25-04 TO SAK CONSTRUCTION LLC  
FOR SANITARY SEWER REHABILITATION  
IN THE AMOUNT OF \$149,413**

**WHEREAS**, as part of the City's Sanitary Sewer Maintenance program is a process to reline sewer mains with an epoxy coated fiberglass "sock" tube; and

**WHEREAS**, the process called Cured in Place Pipe (CIPP) provides additional strength and seals cracks in the sewer mains; and

**WHEREAS**, this project continues the City's commitment to improving and maintaining the City's infrastructure; and

**WHEREAS**, after a bid process, as outlined in the City Purchasing Policy, and reference checks, staff is recommending the bid received from SAK Construction LLC is the most responsive and best bid received and the most advantageous to the City in the amount of \$149,413.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** Bid No. 25-04 is hereby awarded to SAK Construction, LLC in the amount of \$149,413.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 4<sup>th</sup> day of March, 2025.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

(It is preferred that the Bid Response use this Form, however, the City reserves the right to accept Bids which provide the necessary information without using this form.)

**RFP # 25-04 SANITARY SEWER REHABILITATION**

**PROPOSAL RESPONSE FORM**

I, Boyd Hirtz, hereby representing  
Officer  
(Agent Submitting RFP)

SAK Construction, LLC, have read and reviewed the attached specifications.

(Firm or Company)

I state the hereby offer meets or exceeds all requirements. Please note that Exhibit 1 and all other required information must be attached.

SAK Construction, LLC

Company Name

864 Hoff Road

Address

O'Fallon / MO / 63366

City/State/Zip

636.385.1000

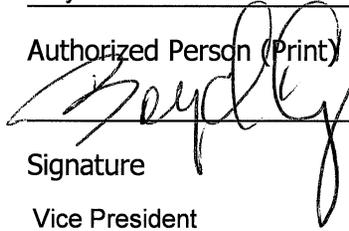
Telephone

20-4193988

Tax ID No.

Boyd Hirtz

Authorized Person (Print)



Signature

Vice President

Title

February 25, 2025

Date

bidcippc@sakcon.com

E-Mail Address

State the name, address and telephone number of not less than three (3) customers for whom the Contractor has performed similar Service within the last two (2) years:

Please see the attached SAK Completed Project List

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## **BID FORM RFP 25-04**

<u><b>ITEM</b></u>	<u><b>UNIT</b></u>	<u><b>QUANTITY</b></u>	<u><b>UNIT PRICE</b></u>	<u><b>TOTAL</b></u>
<b>Base Bid</b>				
8" Sanitary Sewer	LF	3,449	\$ 37.00	\$127,613.00
Manhole Rehabilitation (4FT. Dia.)	VF	32	\$ 525.00	\$ 16,800.00
Cleanup Allowance*	LS	1	\$5,000	\$5,000.00
<b>TOTAL BASE BID</b>			<b><u>\$149,413.00</u></b>	

\*Allowance shall include any items not included in other bid items to complete the project including, fencing (temporary and /or removing fencing and replacing), any yard damage (backfilling ruts), seeding of any disturbed areas, restoration of any kind of private property and City R/W.



Signature: *Boyd Hirtz*  
 By: Boyd Hirtz, Vice President  
 Company: SAK Construction, LLC  
 Address: 864 Hoff Road  
O'Fallon, MO 63366

Proposed Date for Commencement of Project: April 7, 2025



## City Administrator's Report

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February 27, 2025

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### Proposition P Update

On April 8, City of Smithville residents will have the opportunity to vote on a Public Safety Sales Tax. This proposition asks voters to consider imposing a citywide ½ percent public safety sales tax to be placed on all retail sales made in the City of Smithville. Funds generated would be dedicated to Police Department related purposes, including the enhancements to officer compensation and benefits to aid in recruitment and retention of officers; fund public safety equipment and staff to support community growth; and implementation of an animal control program.

Informational meetings for the public have been scheduled for Wednesday, March 5 and Wednesday, April 2. Both meetings will be held at City Hall at 6 p.m. Board members are encouraged to attend as they are able.

Additional social media and informational materials have been developed, including:

- Weekly social media posts.
- An informational handout with frequently asked questions.
- An informational flyer to be mailed in March Utility Bills.

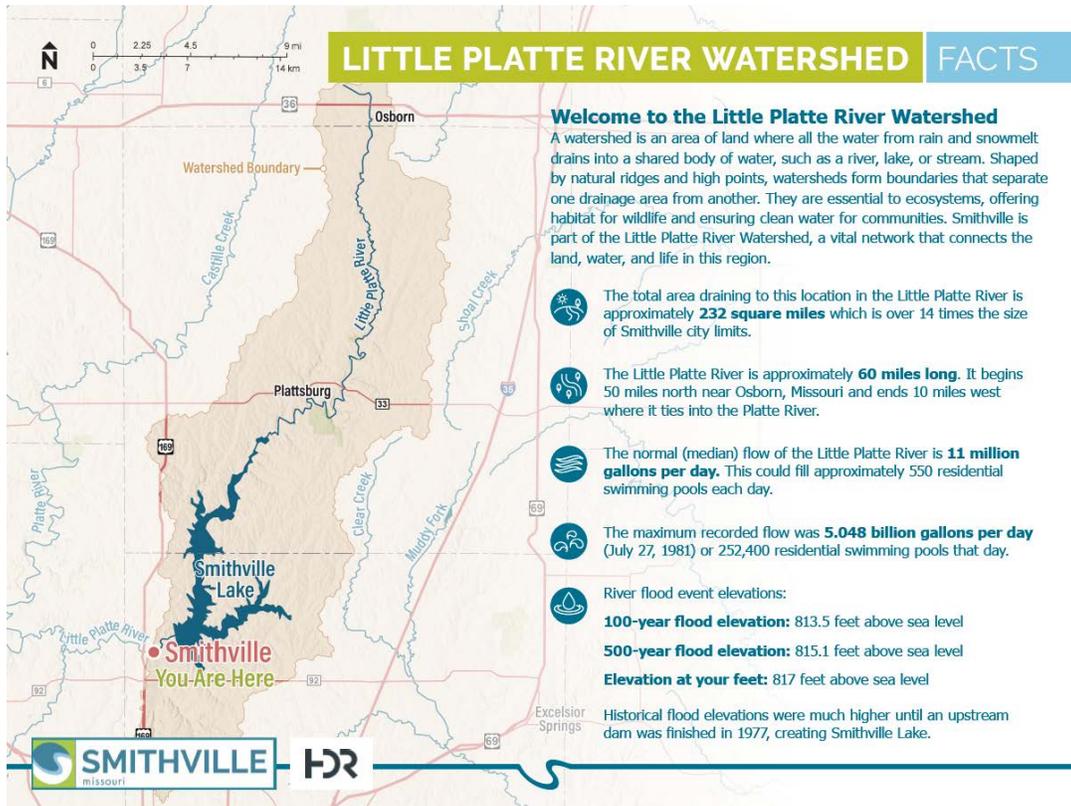
If you have any questions regarding the ballot question, please contact Chief Jason Lockridge [jlockridge@smithvillemo.org](mailto:jlockridge@smithvillemo.org) or Assistant City Administrator Gina Pate [gpate@smithvillemo.org](mailto:gpate@smithvillemo.org).

For more information on the ballot issue, please visit [www.smithvillemo.org/PropositionP](http://www.smithvillemo.org/PropositionP).

### Infrastructure Project Updates

#### *Streetscape Phase III*

Progress on this project continues. The new railing should be delivered late next week, with installation anticipated to begin the second week of March. The light poles are coming from Canada and have had some manufacturing and shipping delays. Brick work is underway and the watershed plaque is being installed. Mill and overlay work is tentatively scheduled to occur in next few weeks, depending upon weather.



*144th Street Pump Station and West Bypass Update*

Bids were opened on Tuesday February 25, 2025. Five bids were received. The most responsive bid was submitted by Engemann Drainage at \$3,390,312. Additional costs will include \$106,000 for Evergy to extend the electric service to the site.

Staff continues to work the Corps of Engineers to finalize the agreement for the \$1,500,000 earmark.

HDR is checking references and financial capabilities to ensure the contractor can complete the project and will provide a recommendation for award. This bid award will be on the March 18 Board Agenda.

*Commercial Street Sidewalk*

With weather improving, it is anticipated that this project will begin in early April.

**Board of Aldermen Retreat**

The 2025 Board of Aldermen Retreat is scheduled for Thursday and Friday April 17 and 18. Times of the meeting will be determined in the coming weeks.



## Board of Aldermen Request for Action

**MEETING DATE:** 3/4/2025

**DEPARTMENT:**  
Administration/Finance/Police

**AGENDA ITEM:** Bill No. 3055-25, Destruction of Records - 2<sup>nd</sup> Reading

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### **REQUESTED BOARD ACTION:**

A motion to approve Bill No. 3055-25, authorizing the destruction of certain records. Second reading by title only.

### **SUMMARY:**

The City keeps administrative, fiscal and legal records as required by the State of Missouri Revised Statutes Chapter 109. The Secretary of State's Office publishes a records retention manual which establishes minimum retention periods for the administrative, fiscal and legal records created by local governments. Some records are permanent while others must be kept for various lengths of time. When non-permanent records have reached their retention date, the State recommends those records be destroyed by certified shred. Staff annually attempts to complete review of records for retention. Sometimes workloads or staffing levels delay that review and records from past years are included in current destruction recommendations.

Staff desire the destruction of the following:

- FY2023 Fireworks Permits Applications
- FY2024 Non-Hired Employment Applications
- FY2021 Dog Tag Applications
- FY2018 to FY2022 Meals on Wheels monthly billing information
- FY2022 Meals on Wheels discontinued services
- FY2021 Peddlers Permits
- FY2023 Business License Applications
- FY2020 Utility Billing Reports and Utility Billing Adjustments
- FY2023 Accounts Payable and accounts receivable records
- FY2023 Liquor Licenses
- FY2019 Criminal Incident Reports that include infractions, misdemeanors, Class B felonies, Class C felonies, Class D felonies and Class E felonies. Non-Criminal incident reports, non-felony accident reports, arrest records, missing person/runaway reports, subpoenas, traffic stop forms, cleared or cancelled warrants documents.
- FY2019 General Court convictions

**PREVIOUS ACTION:**

The Board of Aldermen annually approves the destruction of records after staff's review of the record's retention schedule.

**POLICY ISSUE:**

Destroy documents per the records retention schedule published by the Secretary of State's Office.

**FINANCIAL CONSIDERATIONS:**

N/A

**ATTACHMENTS:**

- |   |                                   |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution           | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report         | <input type="checkbox"/> Minutes  |
| <input type="checkbox"/> Other:               |                                   |

**AN ORDINANCE AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS**

**WHEREAS**, The City keeps administrative, fiscal and legal records as required by the State of Missouri Revised Statutes Chapter 109. The Secretary of State's Office publishes a records retention manual which establishes minimum retention periods for the administrative, fiscal and legal records created by local governments. Some records are permanent while others must be kept for various lengths of time. When non-permanent records have reached their retention date, the State recommends those records be destroyed by certified shred; and

**WHEREAS**, it has been determined that certain documents have met the minimum retention schedule listed in the Missouri Records Manual as outlined in Section 109.200 RSMo.

- FY2023 Fireworks Permits Applications
- FY2024 Non-Hired Employment Applications
- FY2021 Dog Tag Applications
- FY2018 to FY2022 Meals on Wheels monthly billing information
- FY2022 Meals on Wheels discontinued services
- FY2021 Peddlers Permits
- FY2023 Business License Applications
- FY2020 Utility Billing Reports and Utility Billing Adjustments
- FY2023 Accounts Payable and accounts receivable records
- FY2023 Liquor Licenses
- FY2019 Criminal Incident Reports that include infractions, misdemeanors, Class B felonies, Class C felonies, Class D felonies and Class E felonies. Non-Criminal incident reports, non-felony accident reports, arrest records, missing person/runaway reports, subpoenas, traffic stop forms, cleared or cancelled warrants documents.
- FY2019 General Court convictions

**WHEREAS**, it has been determined that these records and documents have no further administrative, legal, fiscal, research or historical value; and

**WHEREAS**, destruction of said records will allow for easier access to needed records, provide a better environment of records, allow more space for operations and increase storage space, which must be legally retained; and

**WHEREAS**, the Smithville Board of Aldermen wish to authorize the destruction of said records.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:**

Section 1. That the Board of Aldermen hereby elects, pursuant to Section 109.200 RSMo., to approve the destruction certain finance and administration documents that have met the requirements of the retention schedule and no longer have value.

Section 2. The Board of Aldermen hereby directs the City Clerk to find a method of destruction approved by the State of Missouri.

Section 3. This Ordinance shall take effect and be in full force from and after its passage according to law.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 4<sup>th</sup> of March 2025.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

First Reading: 02/25/2025

Second Reading: 03/04/2025



# Board of Aldermen Request for Action

**MEETING DATE:** 3/4/2025

**DEPARTMENT:** Administration

**AGENDA ITEM:** Approve Bill No. 3056-25, FY2025 Budget Amendment No. 5 - 1<sup>st</sup> and 2<sup>nd</sup> Reading

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**REQUESTED BOARD ACTION:**

A motion to approve Bill No. 3056-25, amending the FY2025 Operating Budget to add \$6,802.25 to the General Fund expenditure budget. Emergency Ordinance Sponsored by Mayor Boley - 1<sup>st</sup> and 2<sup>nd</sup> reading by title only.

**SUMMARY:**

This Budget Amendment proposes an adjustment to the General Fund by increasing the expenditure budget by \$6,802.25.

The Clay County Board of Election determines the costs to each entity associated with the April 8 election. The FY2025 budget did not include funds for this expenditure.

On February 18, the City received the invoice for the City's portion of the election cost. The Clay County Board of Election requires payment on/or before March 18. In order to ensure this timeline is met to avoid a penalty fee, staff is bringing forward this item as an Emergency Ordinance.

**PREVIOUS ACTION:**

The Board previously approved the FY2025 Budget on October 15, 2024.

**POLICY ISSUE:**

Approving an amendment to the FY2025 Budget.

**FINANCIAL CONSIDERATIONS:**

The additional expense was not included in the FY2025 Budget.

**ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance                                      | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution  | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report  | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Invoice from Clay County Election Board |                                   |

**AN ORDINANCE AMENDING THE FY2025 OPERATING BUDGET  
TO ADD \$6,802.25 TO THE GENERAL FUND EXPENDITURE BUDGET**

**WHEREAS**, pursuant to Ordinance 3042-24, passed on October 15, 2024, the City approved the fiscal year ending October 31, 2025 budget; and

**WHEREAS**, on January 21, 2025, the Board of Aldermen approved Ordinance 3250-25 which allows for the submission of a ballot question to levy a public safety sales tax at the rate of one-half of one percent; and

**WHEREAS**, the City the City has incurred expenses to submit the term in office question for the April 8, 2025 ballot; and

**WHEREAS**, the FY2025 Budget allocated funds to cover this expense; and

**WHEREAS**, an amendment to the General Fund is required to allocate \$6,802.25 for the Clay Couty Board of Elections payment.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:**

**THAT** the fiscal year ending October 31, 2025, Budget is hereby amended to add:

- \$6,802.25 to the expenditure budget in the General Fund.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 4<sup>th</sup> day of March 2025.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

First Reading: 03/04/2025

Second Reading: 03/04/2025



**CLAY COUNTY BOARD OF ELECTION COMMISSIONERS**

100 W. MISSISSIPPI ST., LIBERTY, MO 64068-1623

WWW.VOTECLAYCOUNTYMO.GOV - PHONE: 816-415-8683

2/11/2025

City of Smithville  
Linda Drummond, Clerk  
107 W. Main St  
Smithville, MO 64089

Pursuant to Section 115.077, p.1 & 2, RSMo, this is to advise you that the Board of Election Commissioners estimate that the City of Smithville's share of the 04/08/25 General Municipal Election cost is \$6,802.25.

Section 115.077, p.2, RSMo, also requires that you deposit \$6,802.25 with the Board of Election Commissioners no later than 03/18/25.

Deposit: \$6,802.25

By: 3/18/2025

Thank you for your cooperation and prompt payment.

Sincerely,

Denise Hart  
Interim Director

Tiffany Ellison  
Director



## Board of Aldermen Request for Action

**MEETING DATE:** 3/4/2025

**DEPARTMENT:** Administration

**AGENDA ITEM:** Bill No. 3057-25 – Repealing Article II – Economic Development Committee Section 155.020 Economic Development Committee. 1<sup>st</sup> Reading

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**REQUESTED BOARD ACTION:**

A motion to approve Bill No. 3057-25, repealing Article II – Economic Development Committee Section 155.020 Economic Development Committee. First reading by title only.

**BACKGROUND:**

On November 5, 2024, the Board of Aldermen met in work session to discuss the role of the Economic Development Committee (EDC). Historically, the EDC has worked on a variety of projects relating to business attraction, economic incentives, branding, tourism and marketing.

The City has formed partnerships with a variety of entities to help move economic development efforts forward:

- Clay Economic Development Council
- Northland Chamber of Commerce
- Smithville Area Chamber of Commerce
- Smithville Main Street District

At the work session the Board directed staff to bring forward ordinance language to repeal the Economic Development Committee, but to maintain an Alderman Representative for Economic Development. The Mayor shall annually appoint (subject to the approval of the Board of Aldermen) a member of the Board of Aldermen as the “economic development representative” to work with staff to consider and recommend policies and initiatives regarding Economic Development, as well as attend Economic Development functions with staff.

The Board and staff appreciate all of the efforts that the members on the EDC have done over the years to move forward economic development efforts, and their commitment to the City of Smithville

**PREVIOUS ACTION:**

The Board has discussed the role of the Economic Development Committee at multiple work sessions.

**FINANCIAL CONSIDERATIONS:**

None.

**ATTACHMENTS:**

- Ordinance
- Resolution
- Staff Report
- Other

- Contract
- Plans
- Minutes

**REPEALING ARTICLE II - ECONOMIC DEVELOPMENT COMMITTEE  
SECTION 155.020 ECONOMIC DEVELOPMENT COMMITTEE.**

**WHEREAS** the Mayor and the Board thank all current and former members of the Economic Development Committee and all the people who have aided the Committee in its deliberations and studies. Your efforts are very much appreciated.

However, the Board and Staff have decided that in the interest of the more efficient and effective use of staff time, that Article II - Ordinance §155.020 *Economic Development Committee* be repealed and the Economic Development Committee be dissolved and disbanded; and

**WHEREAS** henceforth, the Mayor will annually appoint (subject to the approval of the Board of Aldermen) a member of the Board of Aldermen to collaborate with staff to consider and recommend policies and amendments to an Economic Development Strategic Plan, as well as specific actions to implement such a plan, or other related activities.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:**

Effective immediately, Article II - Ordinance §155.020 *Economic Development Committee* of the Municipal Ordinances of the City of Smithville, Missouri is repealed, and the existing Economic Development Committee is dissolved and disbanded; and

Henceforth, during the annual election for Board representatives, the Mayor shall annually appoint (subject to the approval of the Board of Aldermen) a member of the Board of Aldermen as the “economic development representative” to work with staff to consider and recommend policies and initiatives regarding Economic Development, as well as attend Economic Development functions with staff.

PASSED THIS 18<sup>th</sup> DAY OF MARCH 2025.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

First Reading: 03/04/2025

Second Reading: 03/18/2025